

# Changing the Course Menu Buttons and Area Availability

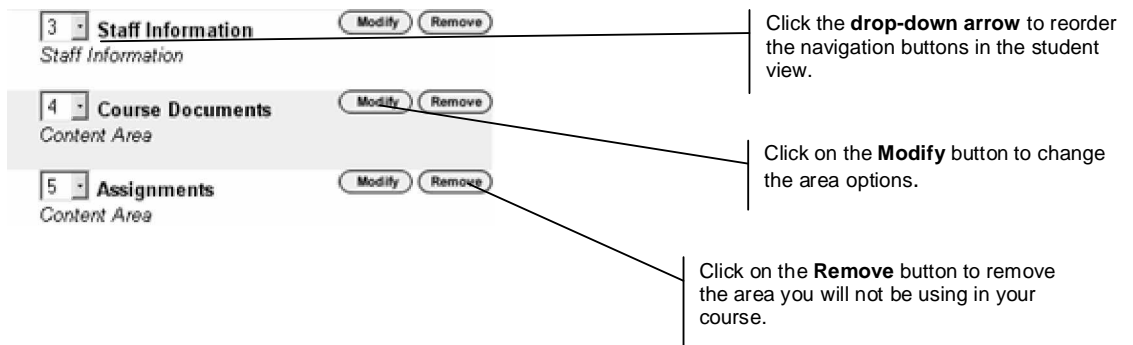
Setting Area Availability and Changing the Buttons allows the instructor to turn on and off buttons that appear on the course Web site. Setting a feature to enabled or disabled, adds or removes that feature in your Blackboard course. You may also personalize your course by deciding the specific name for each **button** on your Blackboard course. *NOTE: It is recommended that you use this feature with care, some learning disabled students may not be able to find content if you change the button order.*

**Step 1:** Click on the **“Control Panel”** button (at bottom left of screen).

**Step 2:** Click the **Manage Course Menu** link in the *Course Options* area of the Control Panel.



**Step 3:** Click on the drop-down arrows to re-order the buttons. Choose the name you wish to use for the buttons or enter your own. Click on the **Remove** button to remove an area. When an area is removed, there is *no button* for this area.



**Step 4:** Click the **Modify** button to change the area options (names, access, and availability).

