

# Adding a Banner to your Course

The **Upload Course Banner** option provides the instructor the opportunity to place a course logo, or banner graphic, on the main course window to help stylize your course. This can be a banner with the course title, or any other item. The banner is displayed at the top of the Announcements page when a person first enters the Blackboard site. The banner will not appear at the top of any other page.

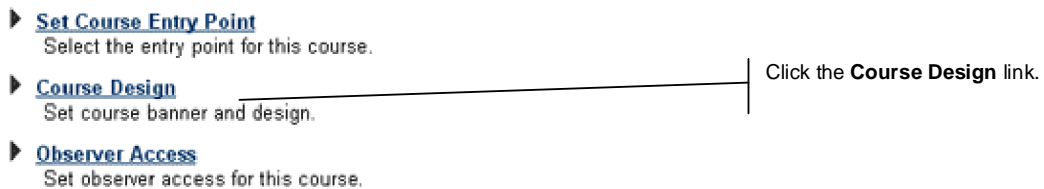
A course logo, or banner, will need to be created first in a graphics program in a ".jpeg" or ".gif" format. The suggested size for the banner is 450x90 pixels. A suggestion would be to colour match your logo with the stylized buttons you have created in the left frame of Blackboard, or visa versa.

**Step 1:** Click the **Control Panel** button (at bottom left of screen).

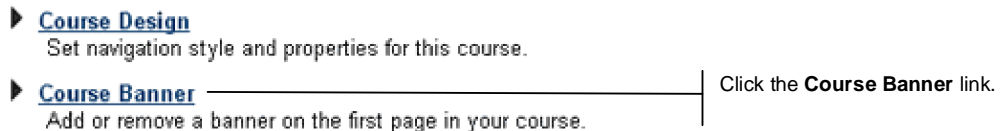
**Step 2:** Click the **Settings** link in the *Course Options* area of the Control Panel.



**Step 3:** Click the **Course Design** link in the *Course Images* area.



**Step 4:** Click the **Course Banner** link in the *Course Images* area.



**Step 4:** Click the **Browse** button beside the **New Banner** field to view your file management system and locate the banner file (in .jpeg or .gif format) that you wish to upload from your hard drive or floppy disk. When finished click Submit.

